



Children and Young People's Trust Executive Group Meeting
28 April 2017, from 09.30 – 12.30
Westgate Plaza Boardroom, Level 3, Room 3

Present

Core Members:

Rachel Dickinson (Chair)	BMBC, Executive Director: People
Bob Dyson	Barnsley Safeguarding Children Board Independent Chair
Dr Jamie MacInnes	Barnsley Local Medical Committee GP representative
Brigid Reid	Barnsley CCG, Chief Nurse
Cllr Margaret Bruff	Cabinet Member: People (Safeguarding)
Margaret Libreri	BMBC, Service Director for Education, Early Start & Prevention
Alicia Marcroft	BMBC Head of Public Health, Children and Young People
Patrick Otway	Barnsley CCG Commissioning Manager
Phil Briscoe	Barnsley College Vice Principal Quality and Student Experience

Deputy Members:

Katherine Clark	Headteacher, Hoyland Springwood Primary School (for Gerry Foster Wilson)
Lisa Phelan	Voluntary Action Barnsley (for Christine Drabble)
Teresa Gibson	Healthwatch Barnsley Manager
Debbie Mercer	Barnsley MBC Head of Service Children's Social Care (for Mel John-Ross)
Carol Harris	South West Yorkshire Partnership Foundation Trust, Director of forensic and specialist services (for Sean Rayner)
Jayne Hellowell	Barnsley MBC Head of Commissioning Healthier Communities (for Wendy Lowder)
Michael Sanderson	Barnsley Governors Association Executive Member (for Margaret Gostelow)
Sandra Newman	Barnsley Hospital NHS Foundation Trust, Matron Women's Services (for Kevin Bowman)

Advisor:

Richard Lynch	BMBC Head of Commissioning, Governance and Partnerships
Anna Turner	BMBC School Models and Governor Development Manager

In Attendance:

Adam Norris	BMBC Senior Health Improvement Officer (for item 12)
Denise Brown	BMBC Partnerships and Projects Officer

		Action
1.	<p><u>Apologies</u> The following apologies were noted:</p> <p>Mel John-Ross BMBC, Service Director of Children's Social Care & Safeguarding</p> <p>Margaret Gostelow Barnsley Governors Association Chair</p> <p>Julia Burrows BMBC Director of Public Health</p> <p>Carrie Abbott BMBC Public Health Service Director</p> <p>Kevin Bowman BHNFT, Head of Nursing and Midwifery</p> <p>Amanda Glew BMBC Organisation Development Manager</p>	

		Action
	<p>Wendy Lowder BMBC Executive Director Communities Scott Green South Yorkshire Police Chief Superintendent Gerry Foster-Wilson Executive Headteacher representing Primary Schools Christine Drabble Voluntary Action Barnsley, Chief Executive Corporate Services Dave Whitaker Executive Headteacher representing Secondary Schools Cllr Tim Cheetham Cabinet Member: People (Achieving Potential) Dave Ramsay South West Yorkshire Partnership Foundation Trust (SWYPFT) Deputy Director of Operations</p>	
2.	<p><u>Feedback from the front line</u> At this point in the meeting colleagues were given an opportunity to share examples of good practice or challenges on the front line.</p> <p><u>Integrated Front Door</u> Brigid stated that she had spent time at the Integrated Front Door at Worsbrough and was heartened by their approach to doing things differently which was proving to be beneficial. It was clear that the system of sharing space and respecting other people's roles was well embedded. Other areas are also looking to see how they are working so that good practice can be replicated. Understanding the system is critical and it was agreed that other professionals, including school pyramid leads, be invited to see the system working in practice. It is also important to ensure that there is no duplication or confusion in terms of what is on offer i.e. Integrated Front Door; Safer Neighbourhood Service and Family Support Offer.</p> <p><u>Future in Mind Workshop</u> Alicia attended a recent Future in Mind workshop and had been very impressed by the commitment and knowledge of the Youth Commissioners whose contribution had been extremely powerful.</p>	Debbie/ Kath
3.	<p><u>Identification of confidential reports and declarations of any conflict of interest</u> It was noted that items 9 and 15 of the minute are to be treated as confidential. There were no conflicts of interest declared.</p>	
4.	<p><u>Minutes of the Trust Executive Group meeting held on 3 March 2017</u> The minutes of the previous meeting were agreed as an accurate record.</p>	
4.1	<p><u>Action log / matters arising</u> The following updates were noted:</p> <p>Item 2.1 – Meeting with Youth Council. It was noted that no further feedback had been received following the meeting with members of the Youth Council regarding the outcomes in the CYP Plan. Having seen a printed version of the CYP Plan, Rachel commented that the white font on a coloured background was difficult to read and it was agreed that this be amended together with the amendments suggested by the Youth Council.</p> <p>Item 7 – Inspiring a smoke free generation. Earlier in the month a report had been through Cabinet to promote smoke free areas around the town centre, using every opportunity to make smoking 'invisible' to children and young people. There were no further updates to be reported.</p> <p>Item 8 - All age Prevention and Early Help Strategy. The strategy had been to the Health and Wellbeing Board, and Barnsley Safeguarding Children Board Managers. No feedback had been received as yet. The Trust Executive Group</p>	Richard

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	<p>will receive an annual position statement on the delivery of the strategy at a future meeting.</p> <p>Item 9 - Transport issues. Rachel stated that this work is ongoing.</p> <p>Item 12 - Safeguarding Awareness week 2017. Bob stated that an active programme has been organised for the event on 3 July 2017, which is being opened by Her Honour, Judge Sarah Wright, and closing with a re-run of the Toxic Trio Conference.</p>	Work prog.
For discussion		
5.	<p><u>Encouraging positive relationships and strengthening emotional health</u> (Brigid Reid)</p> <p>TEG Champion, Brigid Reid, circulated the attached report at the meeting setting out the key ambitions to progress change; how the ambitions will be achieved; how we will know if a difference is being made; desired outcomes/ milestones.</p> <p>The attached quarter 4 report for 2016/17 was circulated to members following the meeting.</p> <p>During the update the following points were noted:</p> <ul style="list-style-type: none"> • It was acknowledged that due to the work done previously under the umbrella of the CYP Trust, Barnsley had been in a good position when the Future in Mind programme was introduced. Good progress has been made, with Barnsley achieving what was intended, particularly in relation to targeting resources; integrated working and supporting schools and young commissioners. • A stakeholder event was held on 18 April 2017 which had been well attended, strengthening partnerships. Young Commissioners who had attended had been particularly inspirational. • The single page summary of 'Future in Mind' will be re-circulated for information. • Workstreams include: Developing a Community Based Eating Disorder Service; Early intervention and prevention in Primary Schools – implementing the THRIVE approach; Enhanced support to Barnsley CAMHS – Single Point of Access (SPA); On-going support for C&YP IAPT – reducing waiting times. • The THRIVE approach is on track with 30 schools involved so far. Kath confirmed that this had definitely had a positive impact. It is important for schools to understand that this approach is to supplement and enhance what is already being done in schools, not to replace it. Evaluation of this work will be available in September. • Case studies to highlight the work of 4Thought are being anonymised for sharing. The service is available for young people aged 11 upwards, and parents are also able to self-refer. The uptake of parents was very encouraging, and young commissioners are working on raising awareness of this service. As at the end of February, 121 young people and 18 adults had been referred to the service. Practitioners had reported that schools had been very welcoming. It was noted that more work was needed to ensure that secondary schools see this as a valuable resource. It is important to ensure that young people know about the service via the Youth Council. A meeting between CAMHS and 4Thought is held weekly 	Brigid

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	<p>to review referrals. 4Through aims to enable people to become more resilient, which may include sign-posting.</p> <ul style="list-style-type: none"> • A consultation regarding the pathway of the Eating Disorder Service will be available soon. CAMHS have started a weekly 'body image and feelings' group at Horizon Community College. • In relation to Tier 3 CAMHS Specialist Service, work is taking place to understand the detail behind the figures, and it was noted that waiting times to treatment in CAMHS is counted from the second face to face contact, but does not indicate how long the treatment continues. Other options for treatment, including group therapy, are being considered where appropriate. • Single point of access goes live in June. <p>It was agreed that it would be helpful for the TEG to receive concrete information in relation to CAMHS performance when available. It is important to see the progress made and also to identify what more could be done to assist the process. It is important to focus on the impact and to improve outcomes for every child.</p> <p>Children who do not attend, or who are not brought to, an appointment is an area which requires further attention. It is important to ensure that there is a point of contact to ensure that there is follow-up.</p> <p>It was agreed that Patrick would liaise with Denise to programme in the next update.</p>	Patrick/ Denise
6.	<p><u>Work of the SEND Strategy Board and Self Evaluation Framework (SEF)</u> (Margaret Libreri)</p> <p><u>Work of the SEND Strategy Group</u> The following progress was highlighted:</p> <ul style="list-style-type: none"> • Building capacity in schools: A sub-group has put an action plan into place to identify existing expertise and capacity in schools as well as the gaps. Existing expertise and capacity is being used to support the CPD programme and school to school support, to improve mainstream support and therefore lessen the need for specialist services. • Out of borough placements: An intensive piece of work has been undertaken to review out of borough provision. This has involved considering the progress of each child individually and assessing every placement in terms of value for money and progress being made by the child. In cases where the quality of provision was not satisfactory local provision is being considered. • Education and Health Care Plans: Work is taking place to ensure that EHCPs are issued within the required timescale. This has improved from 20% to 60%. Work has also taken place to improve the transfer of statements to new plans. All LDAs for post 16 have now been transferred. This is a big achievement. Phil stated that the transfer of Health Care Plans to Barnsley College for post 16 pupils had been well received, although transfer numbers remains a challenge. It was suggested that with increased capacity, Barnsley College could provide value for money for 16-19/25 year old SEND pupils. • The success achieved is partly due to the formation of the SEND Strategy Group and improved partnership working. There is also a piece of work to develop a clear plan of sustainability and permanency of staffing in relation to SEN. 	

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	<ul style="list-style-type: none"> The approach of including the child and family in planning to meet their needs has resulted in a more personalised experience and improved outcomes. <p><u>Self-Evaluation Framework (SEF)</u></p> <p>It was noted that:</p> <ul style="list-style-type: none"> In terms of inspection readiness a SEF was available to send to Ofsted Inspectors, although there was a little more work to be done on it. The SEF is a series of documents matching the areas that the inspection framework covers, and some areas need to be strengthened. <p>It was agreed that:</p> <ul style="list-style-type: none"> Story boards/ summary of the SEF, clearly expressing the outcomes, would be developed for circulation to members. Any barriers to progressing this piece of work should be escalated to the TEG. 	Margaret
7.	<p><u>Public Health Annual Report 2016/17 for Barnsley</u> The 2016/17 Public Health Report had been produced in the form of an eight minute film and was viewed at the meeting. The link to the film is as follows: https://www.barnsley.gov.uk/services/health-advice/director-of-public-health-annual-report-201617/</p> <p>The TEG agreed that this was a fantastic effort. In the film Julia Burrows states that 'every person needs a family, decent home, decent job and a friend!' The work of the CYP Trust is to drive progress to ensure that every child has that opportunity.</p> <p>It was agreed that the link to the film would be circulated to schools; included in the School Bulletin; put onto the Hospital website and possibly shown in GPs Surgeries waiting rooms.</p>	
8.	<p><u>Neglect Strategy</u> Rachel informed the meeting that this item had been withdrawn as it needed to be presented to the Barnsley Safeguarding Children Board in the first instance, after which it would come to the next Trust Executive Group meeting.</p>	Denise
9.	<p><u>Draft BSCB Minutes of 24 March 2017 highlights - confidential</u> (Bob Dyson) The following items in the BSCB minutes were highlighted:</p> <ul style="list-style-type: none"> The Harmful Sexual Behaviour Strategy had been received at the meeting and is available on the BSCB website. This will be a useful resource for schools. An update to the Screening and Assessment Quality Assurance Report was received. There had been concern regarding the number of contacts into Social Care which had led to a change in the process, but following the update report members were reassured regarding the good management and oversight of contacts. There was appreciation for the work that was taking place. A deep dive audit had been conducted at the Performance, Audit and Quality Assurance Sub Committee. It had been a positive audit and it was noted that there were 160 less children on child protection plans now than in June. A summary report is due to be provided for the next BSCB meeting in May. 	

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	<ul style="list-style-type: none"> • A meeting had been held with young people from Horizon Community School, and one of the issues talked about was how bullying was dealt with. Two members of the Board had met with a young person afterwards to make sure that the right support was being provided to them as a victim of bullying. Young people said that they don't feel safe in the Barnsley Interchange and they were reassured that their concerns had been heard and were being addressed. They are also concerned about the number of people drinking alcohol in the town centre, particularly in Peel Square. • It was pleasing that 100% Safeguarding Returns had been achieved and the work of schools was greatly appreciated. <p>Rachel noted that there had been no representation of schools at the BSC Board which was disappointing as the number of school representatives had specifically been increased to ensure school representation. It was agreed that this be escalated to the Barnsley Alliance Board through the TEG minutes.</p>	Margaret
10.	<p><u>Public Health Nursing Services – draft structure</u> (Alicia Marcroft)</p> <p>It was noted that the 0-19 Service is now called 'Public Health Nursing Service'. The report provided an update on the redesign of the Service to deliver the Healthy Child Programme.</p> <p>The following points were highlighted:</p> <ul style="list-style-type: none"> • It is important that the workforce is flexible in relation to changes in needs. • A stakeholder group had been held for an in-depth look at the pathways which includes: antenatal; long term condition support; parenting; emotional health and wellbeing; healthy weight; accident prevention etc. • Oral health is an area identified for further development. • Safeguarding is a key theme. • It is important to offer a variety of ways of communicating and to find out from service users their preferred way of receiving information. <p>The following comments were noted:</p> <ul style="list-style-type: none"> • There had been some challenges around transition. The main focus is to maintain and support staff, and their response has been very positive. Practitioners are passionate about what they do and are doing a great job. • Cllr Bruff had been told that newcomers to Barnsley may be missing out on services as they don't always register their pregnancy via a GP or hospital and queried whether this was the case. Alicia replied that specialist Health Visitors are available for migrant workers, asylum seekers and Gypsy travellers. Sandra also responded that there had not been an increase in late bookings into maternity. • Rachel reminded members that this important piece of work had been a response to David Cameron's call to action. It is a huge opportunity to join up capacity to support children and young people at the right point. It is important to ensure that every child is ready to start school and has had any additional needs identified by then. If this is not the case it would indicate that the system is not working and needs to be improved. Katherine stated that there is a work strand to look at early identification of additional needs. It was felt that there is a training issue around understanding SEND and the code of practice. • It is important for all partners to support the re-design of this service and to use every opportunity to respond to identified areas of need as early as possible. 	

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	<ul style="list-style-type: none"> An ambition of the service is to expand the peer mentoring model in terms of parenting and infant feeding, with links into the Voluntary Sector. Lisa undertook to find information of a scheme that VAB ran a few years ago. Barnsley College had identified unmet needs among 14-15 year olds who had been educated out of school and were now attending College. <p>The Trust Executive Group agreed to:</p> <ul style="list-style-type: none"> Support continuing action to complete and maintain the service redesign. Support partner engagement with the redesign and the implementation of the HCP Pathways. Support engagement of children, young people and families in the redesign process. <p>It is important to ensure that the right people are engaged and that any areas of concern be escalated to members of TEG.</p> <p><i>(Bob Dyson left the meeting at this point)</i></p>	
Updates on progress		
11.	<p><u>Review of vulnerable children with SEN</u> (Margaret Libreri)</p> <p>Margaret's verbal report is summarised as follows:</p> <ul style="list-style-type: none"> Work is taking place in relation to the issue of attendance and exclusions of children with special education needs, and there is a focus on schools with high exclusion rates. Schools performance overall is being considered, including how progress is monitored. There are challenges with schools not being able to meet a child's needs and delays in getting an assessment and provision in place for that young person. Some young people have been identified with additional needs but don't have a statement or education plan in place. It is important for schools to have access to funding to support young people with a high level of additional needs Small changes that can have an impact on outcomes are being identified. 	
12.	<p><u>Parent Carers Forum</u> (Margaret Libreri)</p> <p>There are currently no plans to re-establish the Parent Carers Forum, however, various ways of improving participation and co-production with parents is being considered. Advice has been taken from the DfE and Contact a Family and work has also taken place with SENDIAS. In this phase of building trust and relationships with parents, Margaret had been attending a number of parent groups.</p> <p>The following points were noted:</p> <ul style="list-style-type: none"> A 'Coffee and Cake' event is being organised on 19 May with a group of parents to plan a SEND conference in September to progress issues. Work is taking place to resolve an issue around school transport which has been very challenging. Barnsley College had received positive challenge from parents regarding levels of support and there was an increased awareness of their rights. It is important to move into a position of co-production and quality assurance with parents. It is important to ensure that a range of views are heard, particularly from 	

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	those parents who may be less vocal than others.	
13.	<p><u>Physical Activity – Daily Mile Programme</u> (Adam Norris)</p> <p>During the update the following points were noted:</p> <ul style="list-style-type: none"> • Work is taking place with schools in Barnsley to encourage them to take up the challenge to provide 15 minutes of physical exercise during curriculum time. 30 schools are currently delivering the programme, or are committed to delivering it at some point. • The approach is proven to improve concentration levels and educational outcomes, and has the added advantage of improving mental health and wellbeing. • Schools who are not currently delivering the programme and being encouraged to deliver it for at least a month to assess the benefits. • A lottery campaign is being run for any school who pledges to deliver the programme to be eligible for a prize of money to design their playground to be more interactive and daily mile friendly. The campaign has been extended until 30 June 2017. • It was noted that some schools lack the space to take part in the programme and further work will be done with them to consider possible solutions. • Some schools had chosen not to take part as they already have an existing offer and it was acknowledged that the programme needs to be tailored accordingly. • Jayne pointed out that alongside this programme the school meals offer needs to be considered to ensure that young people are given healthy food options. • Next steps include targeting PE co-ordinators and school governors to establish the scheme in their schools; to establish links between schools who are currently delivering the programme to support schools yet to deliver the programme; support schools to sign up through Team Activ and Yorkshire Sport Foundation who work with schools on a daily basis. 	
14.	<p><u>Healthy Weight Alliance (NCMP)</u> (Alicia Marcroft)</p> <p>An update was provided and the following comments noted:</p> <ul style="list-style-type: none"> • 72% of adults in Barnsley are not within a healthy weight range. • A Public Health Forum was held to develop the work of the Healthy Weight Alliance; to help partners to understand their contribution to the agenda and to gain their support. • Children are being weighed but there is limited provision at the moment in terms of an offer for the children or their wider family. • Katherine pointed out that there is too much of a gap between children being weighed at reception and again in year 6, by which time eating habits have been established. • Maternal weight is also an area of concern and it is important to start education about healthy eating from conception through to the early years. There needs to be a focus on the family, not just the baby. • Sandra pointed out that education about healthy eating is not only for those people who are overweight, as people can be underweight and not have a healthy diet. • School meals need to focus on healthy eating and it was agreed that a representative from School Meals be invited on the Healthy Weight Alliance. 	Alicia

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Standard agenda items		
15.	<p><u>Continuous Service Improvement Plan</u> - confidential</p> <p>Debbie presented the refreshed plan for comment. It was noted that there were no 'red' RAG ratings and that good progress was being made.</p> <p>The following comments were noted:</p> <ul style="list-style-type: none"> • Engagement in the Officer Group is still strong. It is a very productive group in terms of the level of detail, challenge from each other and working to drive progress. • The absence of clear progress in relation to the Care of Us Council had been raised and is being taken forward by Mel John-Ross and Margaret Libreri. <p>It was agreed that at the next TEG meeting overall progress would be considered, and that there would be a focus on the aspiration 'All children and young people who are at risk of CSE or missing from home, care or education receive coordinated response that reduce the harm', with comprehensive feedback on the work that is taking place around this issue.</p> <p>Rachel requested that at the next meeting members come prepared with comments and challenges.</p>	<p>Mel/ Margaret</p> <p>Members</p>
16.	<p><u>TEG work programme review</u> (Richard Lynch)</p> <p>The TEG work programme records when various pieces of work are expected to come back to the TEG and enables partners to hold each other to account for progress.</p> <p>Three key areas for improvement had been identified:</p> <ul style="list-style-type: none"> • Early Help • Emotional Health and Wellbeing, and access to services • Behaviour and attendance <p>The work programme had been slightly amended in response to a challenge regarding how well it reflects those three areas.</p> <p>Members were asked to comment on whether the work programme was helpful in the way it was presented; whether it clearly demonstrates the work of the CYP Trust; and whether the link to the three key areas was clear.</p> <p>The following comments were noted:</p> <ul style="list-style-type: none"> • The work programme does what it says. • It was suggested that a column be added which records outcomes so that it is more action focused. • 0-19 to be amended to 'Public Health Nursing Service' • It was suggested that a column be included at the end which is colour coded to the three key areas of focus. This would highlight where there is less of a focus and would also ensure that the work of TEG is focusing on the identified priorities. <p>Members were asked to let Richard and Denise have any further comments and suggestions of improvement.</p>	<p>Denise</p> <p>Members</p>

	Action
Proposed main agenda items for the next meeting on 9 June 2017	
<ul style="list-style-type: none"> • Keeping children and young people safe – an in-depth report on the work of the sub-group supporting this outcome, performance highlights and risks (Bob Dyson/ Mel John-Ross) • Managing risk for children in care placed outside the Borough (Mel John-Ross) • Results of the peer review on children missing education (Margaret Libreri) • Stronger Communities Partnership updates (Wendy Lowder/ Paul Hussey) • Information Sharing baseline position (Sara Hydon/ Wendy Lowder) • Ofsted Common Inspection Framework for CSC (Mel John-Ross) • Better Barnsley Scheme (David Shepherd/ Jeremy Sykes) – to be confirmed • Early Help Self-Assessment (Mel John-Ross) 	

Dates of future meetings in 2017

Dates of future meetings in 2017	Time	Venue
9 June (Friday)	09.30 – 12.30	Westgate Plaza Level 3, Room 3
21 July (Friday)	09.30 – 12.30	Westgate Plaza Level 3, Room 3
29 September	09.30 – 12.30	To be confirmed
10 November	13.30 – 16.30	To be confirmed